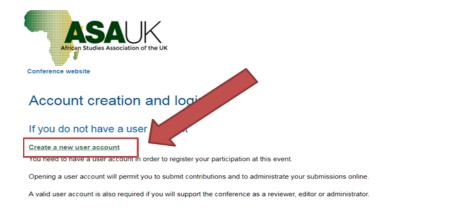# How to create an account for the ASAUK 2020 Conference

1. Visit the conference management website via this link:
   https://conference-service.com/ASAUK2020/access.html

   To create an account please press on the green text 'Create a new user account' as indicated below.

2. The account creation button will bring you to a new page where you can first check if your email is already registered.

First, please check whether your email is already registered.

Email *   **Re-type email** *

Please enter a single email address.
Your email is used to send you your account password and for the retrieval of lost passwords.

Submit

3. If you do not have an account, then you will be automatically directed to a new page where all your personal details can be filled in.

Create a new user account

Once you have registered, you will receive a password at the email address provided on the form. With this password, you will be able to log onto your account.
With the conference password you can:

- View and modify your personal details
- View and modify conference submissions
- See the status of your submission
- Submit further abstracts

Note: Required fields are indicated by an asterisk (*).

Your personal details   Submit

First name *

Last name *

Affiliation *

Email *

Please enter a single email address.
Your email is used to send you your account password and for the retrieval of lost passwords.

Re-type email *

Submit

4. A confirmation email will be sent with your personal login details.

5. **NOTE: The email address you use to register will be used for all further correspondence from the conference organisers**